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| MEMO | | | | |  |
| To: | Hunter and Central Coast RPP | | | | |
| From: | Jasmine Cooper – Administration Officer Ext: 1207 | | | | |
| File: | DA/458/2019 DA/321/2019 | **Reference:** | **2019HCC016 2019HCC013** | Date: | 19 September 2019 |
| Subject: | Council Recording of RPP Panel Meeting 18 September 2019 – Technical Issues | | | | |
|  |  | | | | |

Council experienced technical issues with our recording program during the Regional Planning Panel Meeting on Wednesday, 19 September 2019 in the Council Chambers.

These technical issues resulted in a recording delay of approx. 5 - 10 minutes at the start of the meeting.

Council’s IT staff rectified the problem as soon as possible.

The introduction to the meeting was missed in the recording however, all relevant information regarding the agenda items was captured.